

JOB FINDER

Job Finder is a service provided through the Buffalo Grove Chesed Fund and BAY Shul. Its purpose is to help find positions for members of our community using the networking resources of the shul. With the help of Hashem, we have been successful in helping find positions for several of the members of our community, as well as make introductions, which have led to job opportunities and significant business relationships. If anyone knows of a possible lead for the listed person(s) or knows someone looking for a job and would like to be listed in an anonymous manner, please contact Rabbi Pickholtz at (847) 947-4BAY or at bayshul@gmail.com

Anyone wanting to contribute to the Buffalo Grove Chesed Fund and the services which it provides may send in a check made payable to BAY Shul and note that it is for the BGCF and mail to 314 McHenry Rd Buffalo Grove, IL 60089.
Thank you for your help.

Sales, Editing (Person #00)

- * Sales- using PR/ advertising and writing skills, Proofreader/Editor
- * Store Manager- retail, Executive Director experience
- * Bachelor of Science in Speech- Communications and Adv/PR Major

Retail Sales-furniture (Person #10)

- * position in furniture retail
- * home furnishing industry for the past 11 years with JCPenney including customer relations
- * several sales courses, courses toward bachelor degree in Johannesburg, compliant with computers

Human Resources (Person #20)

- * Various work experience, including over 5 years Human Resources experience.
- * Bachelor of Science degree in Sociology with a Psychology minor. Proficient in Word and Excel as well as several report writing payroll databases.

Computer services (Person #30)

- * computer repair, networking and consulting-residential as well as commercial
- * worked for many fortune 500 and 100 companies, as well as many area residences
- * degree from the University of Illinois, Microsoft and Dell Certified

Lobbyist/government (Person #40)

- * A position working within the government relations, lobbying, or related fields which offers a high level of challenge, responsibility, and the opportunity for continued career growth. Position assisting executives in the daily running of operations.
- * 613PAC - Executive Director (Mar 2006 - Dec 2006) Research candidates, present to board on their stances on various issues. File reports with various state and federal election entities as required by law. Agudath Israel of America-Research bills submitted to seven state houses in the Midwest and ascertain impact on the Jewish communities of those States. Create and implement a plan of action on bills and how to kill or help them along the law making process. This includes but is not limited to in person meetings with lawmakers, position paper writing, and phone calls. This position also included Executive Assistant duties to the Director of Government Affairs.
- * BA Political Science

Computer Programmer (Person #60)

- * computer programming (Cobol language)
- * Programming (Kemper Insurance, Florsheim Shoe Company)
- * Bachelor of Science degree from Indiana Institute of Technology
Master of Science in Teaching from University of Illinois (Chicago)
experienced in sales as well

Medical position (Person #70)

- * position in the medical field
- * Practice Manager since '99, was an educator for the hospital, taught the Culture of Safety. Past employment included Advocate Healthcare and Evanston Northwestern Healthcare
- * very diverse and extensive experience.

Administrative Position (Person #80)

* Executive Assistant with 10+ years of progressively responsible experience providing office support to senior executives. Self-starter with the ability to acquire new skills quickly and proficiently. Maintain professionalism at all times and use discretion when handling confidential data.

* MS Office Suite, Outlook, Excellent interpersonal communication skills; including superior oral & written skills, Extensive experience in customer relations, Excellent organizational & problem solving skills

General Manager (Person #90)

* multitask person, high responsibility position, problem solving

* over 25 years of experience in business-management, retail and wholesale sales, marketing, displaying, purchasing, basic accounting in accounts payable and receivable.

* has B. H. L. degree from I. T. Research Institute. proficient in Microsoft Word, Excel, QuickBooks, and DavkaWriter highly motivated and a quick learner

Sales Manager (Person #100)

1. Sales Manager

2. Sales Manager (Caspian Oriental rugs, Eilian Imports, Hadassah resale shop)

3. Bachelor of Science degree from Indiana Institute of Technology

Master of Science in Teaching from University of Illinois (Chicago)

Private Tutor (Person #130)

* Tutor-providing a warm, and inviting, atmosphere that creates an enthusiasm for learning and improves their feelings of self-worth, self-confidence and self-esteem

* over 20 years experience: 1st-2nd grade for 9 years

Have worked extensively with different learning disabilities and A.D.D and A.D.H.D.

ALL academic subject areas including reading, language arts, math, writing skills and English as a Second Language, ALL grade levels

* Certified Teacher